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MINUTES OF MEETING 9TH CID ANNUAL GENERAL MEETING 3 October 2013, 12H00

De Beers, Madrid Street, Airport Industria 2

1. Registration

Derek Morillion opened the meeting and asked if all the attendees had signed the attendance register.

Attendees

SURNAME	INITIALS	COMPANY
SONDAY	Α	GROWTH PROPERTIES
ADAMS	М	BUDGET
AMPO	К	BIG FOOT EXPRESS
BARRA	V	DE BEERS
CARRIM	R	WASTEMAN
COETSER	М	DE BEERS
COUNCILLOR		CHAIRPERSON ECONOMIC,
LIMBERG	х	ENVIRONMENT & SPATIAL PLANNING
DOOLINGS	L	DANGEROUS GOODS INTERNATIONAL
EHLERS	V	BIDVEST
LEWIS	R	CID MANAGER
MC MURRAY	N	MINUS 40
MORILLION	D	CONTAINER DOMESTIC SERVICES
PRETORIUS	М	ST JOSEPHS
RAU	R	CHAIRPERSON SUB COUNCIL 5
ROSSOUW	N	BYERS & ASSOCIATES
JOUBERT	J	THE CITY
SOLOMONS	F	BUDGET
THEUNISSEN	Т	GROWTH PROPERTIES
TISCHENDORF	J	NAC BAKERY
VAN DER		
WESTHUIZEN	N	GTD E-XPRESS
VERMEULEN	W	UTI SA
MOORE	G	MALONGO PROPERTIES
CONSUL	L	BYERS & ASSOCIATES
MC DONALD	В	STEFANNUTTI STOCKS
DE KLERK	WG	CALTEX FRESH STOP
HEALEY	A	H&M REMOVALS
COOKSON	V	AVTS
MULLER	S	AVTS

2. WELCOME AND APOLOGIES

Derek Morillion welcomed all present according to the signed Attendance Register.

Apologies

SURNAME	INITIALS	COMPANY
BRIN	S	XTRASPACE
CHANG	L	MIT AUTO
DEAL	Н	XTRASPACE
GUYEU	JP	AEROTECHNIC
HART	С	JORRISEN STREET DEVELOPMENT
LAMPRECHT	Z	NGK CERAMICS
LAURENSON	E	POWERBASE
NIEUWENHUYS	R	COURIER FREIGHT GROUP / XPS
OATEN	F	AVTS
SCHMIDT	Т	MARSHALLS GROUP
CHANG	L	MIT AUTO SPARES
ROSSOUW	R	THE CITY
SCOTT	E	THE CITY

3. Quorum to constitute meeting

Mr. Derek Morillion and Neil Mc Murray agreed that the attendees at the 9th Annual General Meeting and Proxy forms received from Property Owners constitute a quorum to proceed with the meeting.

4. Guest Speaker - Councillor Xanthea Limberg Chairperson:

Councillor Xanthea Limberg discussed matters pertaining to Economic, Environmental & Spatial Planning in the Western Cape.

5. Approval of previous Annual General Meeting

Minutes of the 8th Annual General Meeting held on 15 November 2012 were accepted and approved by Mr. Vossie Ehlers, Mr. Neil Mc Murray and Mr. Marius Coetser.

6. CHAIRPERSON'S REPORT 2012/2013

Mr. Derek Morillion reported that the activities and projects outlined in the approved business plan for the period 2012/2013 are adhered to and discussed at the bi-monthly Committee meeting.

The Board of Directors decided and agreed to present the City Improvement District Implementation Plan at the 9th Annual General Meeting as part of the Chairpersons report.

Each aspect discussed at this meeting will be followed by pictures of the events attended to during 2012/2013 and what the City Improvement District will be attending to during 2014.

Attendees will be given the opportunity to comment or raise questions after every Portfolio being discussed.

The City agreed to extend Airport Industria City Improvement District's term from 1 July 2010 to 30 June 2015. This presentation will indicate the events the City Improvement District will attend to during the extended term from 1 July 2010 to 30 June 2015.

CID Management Meeting

The CID management committee meets every second Wednesday of every alternate month, and attends to issues brought to our attention by the Businesses, City of Cape Town and Law Enforcement agencies.

Airport Industria CITY IMPROVEMENT DISTRICT NPC REG NO: 2004/077225/08

Directors: D. Morillion; J.Jackson; N. McMurray and E. Laurenson

The CID Committee comprises of the following people.

D Morillion	Director - Chairperson
N Mc Murray	Director
E. Laurenson	Director
J Jackson	Director
Z Lamprecht	Committee Member
J Guyeu	Committee Member
W Vermeulen	Committee Member - new
Vic Barra	Committee Member - new
Marius Coetser	Committee Member -new
Kevin Dreyer	Committee Member – new
Rameez Carrim	Committee Member - new

The Sub Committees / Portfolio Managers look after specific portfolios

Derek Morillion (Chairperson)	CID Manager & CID Office
Eldrid Laurenson / Wilma Vermeulen / Marius Coetse	er Security
Zea Lamprecht / Derek Morillion / Neil Mc Murray	Capital Projects
JP Guyeu / Vic Barra / Rameez Carrim	Social Responsibility & Cleansing &
	Environment
Zea Lamprecht / Derek Morillion	Marketing & Signage
Neil Mc Murray	Finances
John Jackson / Eldrid Laurenson	Roads & Fences

We welcome suggestions and ideas which will enhance and uplift our working environment

The Committee welcomes owners and tenants to join the Committee Meetings as and when available. Contact Rhonda Lewis for further information.

Ms. Rhonda Lewis CID Manager reported that Mr. Larry Chang from MIT Auto indicated that he would like to join the CID Committee from 2014. She asked the CID Committee and Attendees for the approval of his appointment as CID Committee Member.

Members in attendance approved the appointment of Mr. L Chang as CID Committee Member.

Mobile Security Trailer

Airport CID received a Security Mobile Trailer as a donation from the Department of Community and Safety. A Security Officer was appointed to manage the unit and provide visible policing duties. The unit parks off in different streets every day.

The Security unit provides a sense of security for people and is utilised as an information kiosk.

Landscaping at entrances 1, 2 and 3

The CID landscaping project is complete. The CID sweepers attend to cleaning of the landscaping areas at the three entrances every day. The implementation cost was R400 000.00.

City Improvement Districts (CID) / Self Rating Areas (SRA)

We are required to submit Annual Implementation Plans. (Section 10.2 of SRA Policy) and Budgets to The City for acceptance and approval.

PROJECTS FUNDED – ongoing and new

Mr. Derek Morillion discussed the following projects funded by The CID and The City.

CID	Street Sweepers - ongoing
CID	Verge Cutting - ongoing
CID	Garden Competition - ongoing
CID	Fence repairs Mobile Street - April
CITY	Storm Water drain Manchester Street – February
CITY	Road markings – March
CITY	New paving at Mobile & Manhattan - March
CITY	Erected new fence N2 & Montreal Drive
CITY	2 Lamp poles Manhattan Street
CITY	General maintenance & repairs - daily
CID	Alterations to Mobile Security Unit - October
CID	Branding of Mobile Security Unit
CID	Security Officer to manage Mobile Security Unit
CID	Website – September /October
CID	Road Markings November

Listed below are Items attended to during 2012 - 2013 and the Implementation Plan for the period 1 July 2010 to 30 June 2015.

IMPLEMENTATION PLAN

CITY IMPROVEMENT DIST	RICT, AIRPORT INDUST	RIA 5 YEAR IMPLEMENT	ATION PLAN JULY 2010 – JUNE 2	2015		
	CID N	IANAGEMENT OB	SJECTIVES			
Responsibility – CID Board		<u>CID MANAGER – RHONDA LEWIS</u>				
ACTIONS AND FUNCTIONS	START / FINISH DATE	RESPONSIBILITY	SUCCESS INDICATORS	COMMENTS		
Effective and Efficient Management and Office Administration	Daily 01 July 2010 - 30 June 2015	CID Manager	Monthly feedback to CID Board. Bi-Monthly Board Meetings Communication via telephone, facsimile and E-Mail	Ongoing		
Arrears CID Levies	Monthly 01 July 2010 - 30 June 2015	CID Manager	Liaise with Property Owners on outstanding area levies	Ongoing Promote relationships / partnerships with City Officials and Members. Encourage Members to become more involved in CID affairs		
Progress Reports to the CID Board	Monthly 01 July 2010 - 30 June 2015	CID Manager	Bi-Monthly Board Meetings	Report back on CID related functions. Board Approval required		
Property Valuations Update of Membership List	Annually 01 July 2010 - 30 June 2015	CID Manager	Assess Annual Property Valuations by The City	Annually		
Capital Budgets	November Annually 01 July 2010 - 30 June 2015	CID Manager	Annual submissions to Sub- Council Manager	Annually		
Integrated Development Plan	July Annually 01 July 2010 - 30 June 2015	CID Manager	Annual submissions to Sub- Council Manager	Annually		
Interact with property owners and business tenants	Daily as required 01 July 2010 - 30 June 2015	CID Manager, Council Authorities and Law Enforcement Agencies	Provide assistance where possible	As required		
Relationships with Sub- Council Management and	Daily – As Required 01 July 2010 - 30 June	CID Manager	Good established working relationships with all Council	Ongoing		

Airport Industria CITY IMPROVEMENT DISTRICT NPC

REG NO: 2004/077225/08

The City	2015			Departr	nents		
Ward Councillor Forum	Bi-Monthly 01 July 2010 - 30 June 2015	CI	D Manager		thly Ward Meetings		Applications / Suggestions to the Ward Allocation Budget – Annually
Accounting and reporting to Council	Monthly 01 July 2010 - 30 June 2015	CI	D Manager	improve	g budget is allocated to ement services and ring monthly expenses	1	Ongoing monthly
Updating Membership List, Data Base and visits to members	Daily, as and when changes occur 01 July 2010 - 30 June 2015	CI	D Manager	Keeping propert busines area.	track of changes	nd of	Ongoing
Annual Audit and feedback to Members at Annual General Meeting	July – August Annually 01 July 2010 - 30 June 2015	CI	D Manager	Audited distribu	financial statements ted to members, at offi ection/website		Annually
	CID SOCI	AL R	ESPONSIBIL	ITY OBJE	CTIVES		
<u>Responsibility – CID Board</u>			/ANAGER – RHOI			1	
ACTIONS AND FUNCTIONS	START / FINISH DATE	RESP	ONSIBILITY	SUCC	ESS INDICATORS	сол	AMENTS
Winter Project	Annually - July August 01 July 2010 - 30 June 2015	CID Manager		dona [.] the	with members to te unwanted goods to needy during the er months	Ann	ually
Blood Donor Clinic Area	Every 56 days 01 July 2010 - 30 June 2015	CID Manager		suppo	with members to ort this worthy course elp safe a life	Ever	ry 56 days
Distribution of Condoms	Monthly as required 01 July 2010 - 30 June 2015	CID Manager			ing The City's Health on with distribution	Mor	nthly when required
Heart for Children Project	Annually - December 01 July 2010 - 30 June 2015		/ anager	comn Christ hamp unde The	0	Ann	ually
Waste Minimisation Project / ST. Josephs (Pallotti Drive)	Daily 01 July 2010 - 30 June 2015	010 - 30 June		Encou suppor huma per Wast Indus CID collec appro the m to ST abane	urage members to ort the CID's unitarian campaign as the agreement with eman in Airport tria 2. office will arrange trion. With the oval of the business noney can be donated . Josephs who care for doned handicap ren and HIV positive	Ong	oing
	CID	MA (RKETING O	BJECTIVE	S		
<u>Responsibility – CID Board</u>		TC	CID MANAGER				
ACTIONS AND FUNCTIONS Newsletters / Newsflashes Promoting the services of the CI Promoting Busine prospects of the services Promoting local projects Promoting Social	NewsflashesQuarterlynoting the01 July 2010 - 30 Juneices of the CID2015noting Businesspects of the areanoting localectsnoting Social		RESPONSIBILIT CID Manager	<u>, </u>	SUCCESS INDICATOR: Regular meetings wit Board, Role Players a City, Members and Business Tenants	h	COMMENTS Ongoing
issues and projec Emergency Numb 							
Ai	rport Industria CI	ΤΥΙ	MPROVEME		RICT NPC		

Modia Coverage in local				
Media Coverage in local	Monthly when needed	CID Manager	Monthly feedback to	Ongoing
 Newspapers covering: CID Annual General 	01 July 2010 - 30 June 2015		Board at Directors Meeting and Members	
CID Annual General Meetings	2015		Meeting and Members	
Local Development				
Property				
Development issues				
Member visits and meetings	Daily	CID Manager	Bi-Monthly feedback to	Ongoing
	01 July 2010 - 30 June	_	CID Board at Directors	
	2015		Meeting	
Promoting business prospects	Daily with CID partners	CID Manager	Bi-Annually feedback to	Ongoing
for the area	01 July 2010 - 30 June		CID Board at Directors	
	2015		Meeting	
Social events and interaction for	Annually	CID Manager	Regular interaction with	Annually
Business Members:	01 July 2010 - 30 June		members and workers and	
Cheese and Wine	2015		Board	
tasting				
Spring events	Maintonanco of cign		Signage at the 2 entrances	Ongoing
CID Signage and illegal signage	Maintenance of sign boards	CID Manager	Signage at the 3 entrances to Airport Industria	Ongoing maintenance when
	01 July 2010 - 30 June		Interact with The City on	needed
	2015		Bi-Laws and business	necucu
			tenants	
Website and link to businesses	February 2011	CID Manager	CID busy investigating cost	Decision pending
directory	01 July 2010 - 30 June		and maintenance Board	February 2011
	2015		Members to approve	Ongoing monthly
			establishment of Website	update once in
				place
Management and	Monthly / Quarterly	CID Manager and City	Monthly / Quarterly	Ongoing
Administration of Surveys:	01 July 2010 - 30 June	Officials	updates to members via e-	
Emergency	2015		mail and visits to members	
Evacuation				
Procedures				
Hazardous chemicals				
 Community involvement 				
Polluted Water Ways Memo Desk Cube Incentive	Daily	CID Manager	Daily visits to members	Ongoing
	01 July 2010 - 30 June	CID Manager	Daily visits to members	Ongoing
with (11) (ontact numbers and				
with CID Contact numbers and Emergency Numbers	'			
with CID Contact numbers and Emergency Numbers	2015			
Emergency Numbers	2015			
Emergency Numbers <u>Responsibility – CID Board</u>	2015 CID CLEANSING A	<u>CID MANAGER – RHONDA LI</u>	<u>WIS</u>	
Emergency Numbers	2015			ACTIONS AND
Emergency Numbers <u>Responsibility – CID Board</u> ACTIONS AND FUNCTIONS	2015 CID CLEANSING A START / FINISH DATE	<u>CID MANAGER – RHONDA LI</u> ACTIONS AND FUNCTIONS	<u>EWIS</u> START / FINISH DATE	FUNCTIONS
Emergency Numbers Responsibility – CID Board ACTIONS AND FUNCTIONS Monitoring of street sweepers	2015 CID CLEANSING A	<u>CID MANAGER – RHONDA LI</u>	<u>WIS</u>	
Emergency Numbers <u>Responsibility – CID Board</u> ACTIONS AND FUNCTIONS	2015 CID CLEANSING A START / FINISH DATE Weekly	<u>CID MANAGER – RHONDA LI</u> ACTIONS AND FUNCTIONS	START / FINISH DATE Bi-Monthly feedback to CID	FUNCTIONS
Emergency Numbers Responsibility – CID Board ACTIONS AND FUNCTIONS Monitoring of street sweepers sweeping streets in Al CID	2015 CID CLEANSING A START / FINISH DATE Weekly 01 July 2010 - 30 June	<u>CID MANAGER – RHONDA LI</u> ACTIONS AND FUNCTIONS	START / FINISH DATE Bi-Monthly feedback to CID	FUNCTIONS
Emergency Numbers Responsibility – CID Board ACTIONS AND FUNCTIONS Monitoring of street sweepers sweeping streets in AI CID boundary	2015 CID CLEANSING A START / FINISH DATE Weekly 01 July 2010 - 30 June 2015	CID MANAGER – RHONDA LI ACTIONS AND FUNCTIONS CID Manager and The City	START / FINISH DATE Bi-Monthly feedback to CID Board at Directors Meeting	FUNCTIONS Ongoing
Emergency Numbers Responsibility – CID Board ACTIONS AND FUNCTIONS Monitoring of street sweepers sweeping streets in AI CID boundary Monitoring collection and emptying of The City's Black Wheelie bins / waste	2015 CID CLEANSING A START / FINISH DATE Weekly 01 July 2010 - 30 June 2015 Weekly pick-ups	CID MANAGER – RHONDA LI ACTIONS AND FUNCTIONS CID Manager and The City CID Manager and Business	START / FINISH DATE Bi-Monthly feedback to CID Board at Directors Meeting	FUNCTIONS Ongoing
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Emergency Numbers Responsibility – CID Board ACTIONS AND FUNCTIONS Monitoring of street sweepers sweeping streets in Al CID boundary Monitoring collection and emptying of The City's Black Wheelie bins / waste collection Greening Campaigns	2015 CID CLEANSING A START / FINISH DATE Weekly 01 July 2010 - 30 June 2015 Weekly pick-ups 01 July 2010 - 30 June 2015 Quarterly 01 July 2010 - 30 June 2015	CID MANAGER – RHONDA LI ACTIONS AND FUNCTIONS CID Manager and The City CID Manager and Business Tenants CID Manager	START / FINISH DATE Bi-Monthly feedback to CID Board at Directors Meeting Weekly Bi-Monthly feedback to CID Board at Directors Meeting	FUNCTIONS Ongoing Ongoing Ongoing Ongoing
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Waste / Solid Waste	Daily as required 01 July 2010 - 30 June 2015		CID Manager and Secur Site Manager	ity Immediate action and reports to waste department and weekly reports to CID Manager	Daily, as incidents occur
 Watering and general maintenance of trees: Replacing dead trees Illegal tree felling Companies to 'adopt a tree' to help watering of trees 	Weekly 01 July 20 2015	10 - 30 June	CID Manager	Liaising with Parks Department on services required. CID to buy water tank to water trees in our area. To be discussed and approved by board during 2011.	Ongoing Decision Pending
Garden Competition	Quarterly 01 July 2010 - 30 June 2015		CID Manager	Promote quarterly garder competition. Quarterly Floating Plague given to winner	Ongoing
Bush Clearing initiatives	As required monthly 01 July 2010 - 30 June 2015		CID Manager	Contact Property Owners to take responsibility and clean vacant property and Parks Department	
Disordered Tenants / littering	Daily as required 01 July 2010 - 30 June 2015		CID Manager Business Tenants	Contact offender and report to The City or Law Enforcement Agencies, report to CID Manager	Daily, as incidents occur
Air Pollution	Daily 01 July 2010 - 30 June 2015		CID Manager	Daily monitoring and reporting to The City	Ongoing
Maintain a Grime free working environment	rking Daily 01 July 2010 - 30 June 2015		CID Manager	Patrolling area to summarise situation	Ongoing
CID GENER	AL SERV	ICES, CAPIT	AL PROJECTS AN	ID IMPROVEMENT SE	RVICES
<u>Responsibility – CID Board</u> ACTIONS AND FUNCTIONS		START / FINISH	CID MANAGER – RH	ONDA LEWIS START / FINISH DATE	ACTIONS AND
ACTIONS AND FONCTIONS		DATE	FUNCTIONS	START / FINISH DATE	FUNCTIONS
Identify shortcoming of services City and Local Authorities	from The	Weekly 01 July 2010 - 3 June 2015	CID Manager 0	Weekly reports to The City and Local Authorities when required	Ongoing
Identify and report defects on Co existing Services: • Defective and insuffici- lighting • Lamp Poles damaged		Daily/ weekly and monthly reports to The City 01 July 2010 - 3 June 2015	CID Manager	Liaise with City Officials	Ongoing

 Traffic signals Truck holding areas Pedestrian Safety initi 	atives					
Submission of Capital Project Budgets Annually 01 July 2010 - 3 June 2015		30	CID Manager	Annually	Ongoing	
Compile priority list of essential needs to enhance the objectives of the CID :Annually 01 July 2010 June 2015Linking Montreal and Madrid Streets thus creating another access point for Airport Industria 3Industria 3		01 July 2010 -	30	CID Manager	Priorities identified and tabled to The City	Ongoing
Speed Reduction Measures	asures Monthly 01 July 2010 - June 2015		30	CID Manager	Documented need for additional STOP streets to The City / Traffic Department	Ongoing
CCTV Camera Monitoring	Annually 01 July 2010 - June 2015		30	CID Manager	Identified need as Crime Preventative Measure Discussion and Approval required by Board and Members	Ongoing
Stray dogs / animals	mals Daily			CID Manager and Security	Call local authority to assist with removal of debris and animals wondering	Ongoing
	CID SEC	URITY AND			NT OBJECTIVES	
<u>Responsibility – CID Board</u> ACTIONS AND FUNCTIONS	START / F	INISH DATE		<u>D MANAGER – RHONDA</u> TIONS AND FUNCTIONS		ACTIONS AND
On-site inspection of Security Officials	-			curity Contractor and curity Site Manager	Daily feedback to CID Manager. Bi-Monthly feedback to Board at Directors Meeting	FUNCTIONS Daily visits by patrol officers to AICID office
Weekly Security Reports from Security Contractor	Weekly 01 July 20 2015	010 - 30 June		curity Contractor and curity Site Manager	Weekly written reports to CID Manager with Incident and crime statistics Communicated to Member and Business Tenants	
Weekly Security Crime Statistics from Security Contractor	Monthly 01 July 2010 - 30 June 2015			curity Contractor and curity Site Manager	Quarterly reports to CID Board	Due every week detailing incidents from the previous week and health & safety issues
SAPS Bishop Lavis Sector 4 Sector Policing Meeting and Crime Prevention Forum (CPF)	Weekly 01 July 20 2015	010 - 30 June		D Manager and Security e Manager	Every Monday at Bishop Lavis Police Station	Ongoing
Promote relationships with SAPS and Law Enforcement Agencies	Daily 01 July 2010 - 30 June 2015		CIE) Manager	Establish good working relationships by attending meetings regularly and promoting assisting where possible	Ongoing
Enforce Bi-Laws with loiterers	Daily 01 July 20 2015	010 - 30 June	SA	PS Sector Captain	Report back at CPF Meetings	Ongoing
Enforce Bi-Laws with illegal hawkers	Daily	010 - 30 June	SA	PS Sector Captain	Report back at CPF Meetings	Ongoing
Monthly visits to second hand	Weekly a	nd monthly	SA	PS Sector Captain	Report back at CPF	Ongoing

and scrap dealers & Licensing	01 July 2010 - 30 June 2015		Meetings	
Liaise with relevant role players of the local SAPS and identify shortcomings	Weekly 01 July 2010 - 30 June 2015	CID Manager	Ongoing as is required and report back at CPF Meeting	Ongoing
Determine Crime pattern analysis and Crime threat analysis and modus operandi	As required / weekly 01 July 2010 - 30 June 2015	SAPS Crime Intelligence Officer and Sector Captain	Measured at monthly CPF meeting	Ongoing
Traffic and Law Enforcement Enforce Bi-Laws	Weekly when required 01 July 2010 - 30 June 2015	Traffic and Law Enforcement Department Manager	Ongoing as is required and report back at CPF Meeting	Ongoing
Law Enforcement Implementation of law enforcement rules	Daily 01 July 2010 - 30 June 2015	Traffic Department Manager	Ongoing as is required and report back at CPF Meeting	Ongoing
Monitor SAPS Sector Visibility	Daily 01 July 2010 - 30 June 2015	SAPS Sector Captain and Security Site Manager	Daily feedback to CID Manager. Reporting at CPF Meeting	Ongoing
Joint operations with Security and SAP, Traffic and Law Enforcement Agencies: • High Profile Policing and Patrolling • Traffic Road blocks • Speed Analysis • Profiling suspects/loiterers • Informal Traders	Monthly 01 July 2010 - 30 June 2015	CID Manager and Security Site Manager	Ongoing as is required and report back at CPF Meeting Vagrant control	
Maintain a Crime free working environment	Daily 01 July 2010 - 30 June 2015	CID Manager and Security Site Manager	Patrolling area to summarise situation	Ongoing

7. BYERS SECURITY REPORT BACK

Mr. Niel Rossouw, Director of Byers Security discussed the daily management, duties and tasks of the CID Officers and presented the members with the Crime Statistics for the period 2013.

8. FINANCIAL REPORT

Mr. Neil Mc Murray, Director of the City Improvement District Airport Industria discussed the Annual Financial Statement as at 30 June 2013 and the Budget for 2013/2014.

Financial Report 2013/2014 activities in line with approved business plan and budget.

9. APPROVAL OF BUDGET AND USAGE OF SURPLUS FUNDS 2014/2015

Mr. Neil Mc Murray discussed the approved budget and Implementation plan 2014/2015 and the Utilisation of accumulated surplus funds.

Members in attendance approved the budget and Implementation plan 2014/2015 and Utilisation of accumulated surplus funds.

10. APPROVAL OF IMPLEMENTATION PLAN 2014/2015

Mr. Neil Mc Murray referred to the Implementation Plan for the period 2014/2015 discussed during the Chairperson's report and asked the attendees for the approval of the Implementation Plan.

Members in attendance approved the Implementation plan 2014/2015.

11. APPOINTMENT OF AUDITORS

Mr. Neil Mc Murray indicated that Low and Schreiber Chartered Accountants (S A) had been appointed as Auditors.

Members in attendance approved the appointment of Low and Schreiber Chartered Accountants (S A) as Auditors.

12. CONFIRMATION AND ELECTION OF DIRECTORS

Mr. Derek Morillion mentioned the members serving as Directors of Airport Industria City Improvement District

D Morillion	Director - Chairperson
N Mc Murray	Director
E. Laurenson	Director
J Jackson	Director

The attendees approved the re-appointment of Directors of Airport Industria City Improvement District.

13. GENERAL

Mr. Derek Morillion welcomed the attendees to discuss matters of concern. The attendees did not report any matters for discussion.

14. CHAIRPERSON'S WORD OF THANKS

De Beers Group for hosting the CID's 2013 Annual General Meeting for hosting the CID Committee meetings every second month and sponsoring the refreshments

Runan Rossouw, Eddie Scott and Joepie Joubert from City Council for their dedication to AI CID during 2012.

SAPS Bishop Lavis and Local Authorities for their support and assistance to AI CID.

City Council Officials for assisting with the upgrading and maintenance in Airport Industria. **Byers Security** for their support and assistance over the past year in fighting crime in Airport Industria.

Gateway Park, Mr. Chris Hart for currently providing office space for the CID Manager and CID Security

Automotion for providing the CID Manager and Byers Security with 1 free car wash per week to keep the security vehicles clean and tidy.

Property Owners and Tenants for supporting the CID initiative and assisting the CID to make our area the best sought after Industrial area in the Western Cape.

CID SECURITY OFFICIALS

A warm Thank you to all the CID Security Officials for their unsurpassed dedication and commitment towards their work in Airport Industria.

No duty is too big or too small for them

Thank you for taking care of the CID manager at all times and escorting her when she is on the road

Thank you for keeping our area safe and secure.

Thank you to our CID Manager for her hard work during the year. Rhonda was awarded a Certificate of Commendation by the Provincial Commissioner Mr. AH Lamoer.

15. Adjournment and Serving of refreshments

There being no further business the meeting was adjourned.

Airport Industria CITY IMPROVEMENT DISTRICT NPC REG NO: 2004/077225/08

Directors: D. Morillion; J.Jackson; N. McMurray and E. Laurenson