



Airport Industria 2, 7545
 P O Box 47,
 Cape Town International Airport, 7545

Telephone: (021) 386 – 8403
 Facsimile: 021) 386 – 8403
 Fax2Email: 0865 106 839
 E-Mail: airportcid@telkomsa.net

**2015 / 2020 ANNUAL PLAN FOR
 AIRPORT INDUSTRIA
 CITY IMPROVEMENT DISTRICT NPC**

(A) Direct CID Managed activities		RESPONSIBILITY
		CID Manager
ACTIONS	START DATE	SUCCESS INDICATOR
Communication <ul style="list-style-type: none"> • Newsletters • E-mails 	Quarterly Ongoing	Facilitate effective communication in news letter distributed via e-mail Facilitate effective communication and continuous interaction with the Business Community to inform them of security related matters, improvements, upgrades, trends and happenings

<ul style="list-style-type: none"> • Meetings • Management and Office Administration • Marketing 	<p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p>	<p>Meetings with City Officials, Local Authority, Business Owners and Tenants, SAPS, Law Enforcement, Traffic, Eskom and Fire Services.</p> <p>Communication via telephone, e-mails and facsimile</p> <p>CID Manager visit Business Owners and Tenants in person</p>
<p>Social Responsibility Projects</p>		
<ul style="list-style-type: none"> • Winter Project 	<p>July / August</p>	<p>Businesses are urged to donate goods such as new or unwanted clothing, blankets, etc, which is given to the Red Cross for distribution to the needy</p>
<ul style="list-style-type: none"> • Blood Donor Clinic 	<p>Every 56 days</p>	<p>Working with the Western Cape Blood Transfusion Service to arrange Blood Donor Clinics. The business community is taking part and helping to make a difference in saving a life</p>
<ul style="list-style-type: none"> • Greening Campaign and Tree Planting 	<p>Ongoing</p>	<p>Promoting the greening campaign and beautifying our working environment. Working with Parks Department to plant trees and urging business tenants to 'adopt a tree' by watering the trees planted in front of their business.</p> <p>Promoting a 'grime free working environment</p>
<ul style="list-style-type: none"> • Garden Competition 	<p>Quarterly</p>	<p>Quarterly Competitions are held for the best kept verge. A floating plaque is presented to the business to keep for 3 months</p>
<ul style="list-style-type: none"> • Heart for Children 	<p>Every December</p>	<p>Requesting our business community to donate Christmas gifts and hampers which is delivered by the CID to underprivileged children at Orphanages and Hospitals</p>

<p>Surveys</p> <ul style="list-style-type: none"> • Waste Minimizing Survey • Emergency Evacuation Survey • Various other Surveys • Community Involvement 	<p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p>	<p>Businesses are urged to recycle used paper, plastics and bottles, etc</p> <p>Working with The City and business community to ensure evacuation and emergency procedures are in place. Educating businesses on safety measures /awareness</p> <p>Monthly assessment and evaluation</p> <p>Half yearly</p>
--	---	---

<p>(B) Coordinating and Implementing the Security Services and Safety Procedures</p>		<p>RESPONSIBILITY</p> <p>CID Manager</p>
<p>ACTIONS</p>	<p>START DATE</p>	<p>SUCCESS INDICATOR</p>
<ul style="list-style-type: none"> • On-site inspection of security patrol officers in CID area 	<p>Ongoing</p>	<p>Weekly assessment and evaluation</p>

<ul style="list-style-type: none"> • Regulate to ensure efficient services by security patrol officers 	Ongoing	Weekly evaluation of Security Officers Weekly report from Security Service Provider
<ul style="list-style-type: none"> • Encourage regular training of Security officers 	Ongoing	Obtain 3 monthly report
<ul style="list-style-type: none"> • Liaise with Security Managers 	Ongoing	Monthly meetings with Security Operations Manager to ensure the goal in reducing crime in our working environment is achieved
<ul style="list-style-type: none"> • Security High Profile Patrolling and Policing 	Ongoing	Weekly
<ul style="list-style-type: none"> • Security joint operations with SAPS 	Ongoing	Quarterly
<ul style="list-style-type: none"> • Keeping record of crime related incidents and crime statistics 	Weekly	Assessment of crime trends, incidents and identifying 'hot spots' Determine Crime Pattern Analysis
<ul style="list-style-type: none"> • Identifying problems and addressing such with Security, SAPS, Law Enforcement, City Police and Traffic 	Monthly	Assessment and evaluation by implementing a Multidisciplinary Team approach to combat crime
<ul style="list-style-type: none"> • Informal Traders 	Weekly	Inspecting Hawkers Licenses

<p>(C) Enhance the provision of services by Local Authority</p>		<p align="center">RESPONSIBILITY</p> <p align="center">CID Manager</p>
ACTIONS	START DATE	SUCCESS INDICATOR
<ul style="list-style-type: none"> • Identify shortcomings of services from The City and Local Authority ➔ Street lighting ➔ Storm Water Canal cleaning ➔ Dumping ➔ Refuse Collection ➔ Planting of trees ➔ Road Maintenance ➔ Sidewalks and Kerbs ➔ Cleansing and Street Sweeping ➔ Bush Clearing and Maintenance of vacant plots ➔ Clearing overgrown Water Canals ➔ Road Traffic Markings ➔ Signage and Advertising Boards ➔ Traffic ➔ Fire and Rescue ➔ Environmental Health 	<p align="center">Ongoing</p>	<p>Weekly / Monthly Assessment and evaluation of CID area Analysis of shortcomings are addressed</p>

<p>➔ Waste Collections and minimization ➔ Sanitation</p> <p>➔ Fencing N2 / Montreal Drive bordering Airport Industria Improvement Partnership</p> <ul style="list-style-type: none"> • Compile a priority list of essential needs to enhance the objectives of the CID • Liaise with relevant role players responsible for services • Mobile Street off street truck parking area • More road traffic STOP signs for Manhattan and Mobile Streets 	<p>Ongoing</p> <p>.Ongoing</p> <p>Ongoing</p> <p>Ongoing Subject to The City and Traffic approval</p>	<p>Daily assessments are done on the damages made to the fence. The CID is currently discussing with Cape Provisional Administration for the maintenance of the fence when required. Priorities identified and tabled to The City</p> <p>Quarterly meetings with The City for discussion on rendering of services. Unicity financial approval for minor and major works. Priorities identified and tabled to The City</p> <p>Priorities identified and tabled to The City Presentation made to The City on 26 January 2010 Subject to availability of funds in the CID'S Improvement Services, Minimizing speed offences</p>
---	---	--

<p>(D) Enhance the provision of services by the SAPS</p>		<p>RESPONSIBILITY</p> <p>CID Manager</p>
<p>ACTIONS</p>	<p>START DATE</p>	<p>SUCCESS INDICATOR</p>

<ul style="list-style-type: none"> • Liaise with SAPS Sector Manager 	Ongoing	Building good working relationship
<ul style="list-style-type: none"> • SAPS High Profile Policing and Patrolling 	Ongoing	Ensure effective and efficient service by SAPS
<ul style="list-style-type: none"> • Traffic Road Blocks 	Ongoing	Quarterly
<ul style="list-style-type: none"> • Speed Traps 	Ongoing	Quarterly – assist with management of implementation of speed offences
<ul style="list-style-type: none"> • SAPS Operations, i.e. profiling suspects and morphatouch system 	Ongoing	Quarterly
<ul style="list-style-type: none"> • SAPS Sector Manager Meeting 	Ongoing	Weekly meeting to ensure the goal in reducing crime in our working environment is achieved
<ul style="list-style-type: none"> • SAPS Crime Forum Meetings 	Ongoing	Weekly Assessment of crime trends, incidents and identifying 'hot spots'
<ul style="list-style-type: none"> • Keeping record of crime related incidents and crime statistics 	Ongoing	Determine Crime Pattern Analysis
<ul style="list-style-type: none"> • Identifying problems and addressing this with SAPS, Law Enforcement and Traffic 	Weekly	Assessment and evaluation by implementing a Multidisciplinary Team approach to combat crime
<ul style="list-style-type: none"> • Informal Traders 	Weekly	Inspecting Hawkers Licenses

(E) Promote CID and Business Prospects		RESPONSIBILITY CID Manager
ACTIONS	START DATE	SUCCESS INDICATOR
<ul style="list-style-type: none"> • Media Coverage of: <ul style="list-style-type: none"> ➔ Promoting the CID ➔ Promoting Business prospects of the Area ➔ Regular Meetings with CID Committee, Role Players at The City Business Owners and Tenants 	<p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p>	<p>News Letter, E-mail, Company Visits</p> <p>Quarterly assessment on influx of New Business in area</p> <p>Committee Meeting every two months Sub-Committee discussions weekly to discuss projects</p>