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AIRPORT INDUSTRIA CITY IMPROVEMENT DISTRICT - AGM – MINUTES

DATE: Thursday 11 NOVEMBER 2021 – 12h00
VENUE: HOTEL VERDE, MICHIGAN STREET, AIRPORT INDUSTRIA

THE MEETING

1) Registration

Alexandra De Mooij	De Mooi Export
Anthony Healey	H&M Removals
Belinda Meuldijk	Bidvest
Bonnie Ascott	The City
Carl Von During	Zygon Property Group
Carminda Bisongo	Industrial Garments
Elizabeth Pool	Byers Security
Francois Rossouw	Goodall Properties
Gail Buttress	CABS Car Hire
Gail Welp	Extra Attic
Grant Magee	De Mooij Export
Guy De La Porte	Airport Properties
Hennie Coetzer	Byers Security
Hubert Conceivious	NGK Ceramics
Ivor Wallace	MIT Autospares
Jaco Ellis	Airport Properties
Jan Botha	Viking Fishing
Jeanette Blight	Formula 1 / Brent Oil
John Jackson	Marine Civil
Lee Armstrong	Airport Properties
Lenore Ciolli	LCC Properties
Louise Green	NGK Ceramics
Mark Norman	Byers Security
Michael Werner	Minus 40
Michael Gellebloem	R O Towing
N Ciolli	LCC Properties
Neil McMurray	The Plus Forty Trust
Niel Rossouw	Byers Security
Runan Rossouw	The City
Rhonda Lewis	Airport CID
Rose Boggenpoel	Arcrite
Roland Chuke	Daliff Precision Engineering

Directors: J Jackson; N McMurray; G Magee; A Healey

Salmond Muller	AVTS
Selwyn Petersen	Selton Cleaning
Terence Borez	CABS Car Hire
Trevor Sansom	De Beers
Vernon Rawstone	Container Domestic Services
Wayne Finlay	Hollywood Bets

2) Welcome

Anthony Healey welcomed everybody and introduced himself as the newly appointed Chairperson. Rhonda Lewis read the apologies.

3) Membership

- 3.1 There was one resignation.
- 3.2 There is one new member.

4) Quorum

Thirty-seven people were present, and the Chairman received 17 proxies. There was a quorum, and the meeting proceeded.

5) Previous AGM minutes

5.1) Approval of minutes

The minutes of the previous AGM were displayed on a whiteboard.
The minutes were approved.
The proposer was Alexandra De Mooij and was seconded by Michael Werner.

5.2) Matters arising from the 2020 AGM minutes.

No matters were arising.

6) Chairman's Report

Anthony Healey gave the feedback on the years' operations through a slide show and reported that the Directors identified the need for cameras in the Airport Industria area. All the entrances will be fitted with cameras, of which Montreal Street will be the first fitted with cameras as this area has been identified as the most pressing hotspot entrance. The camera project will be funded by the CID and be rolled out to the streets and cover all hotspot areas.

Michael Werner indicated that SAPS recently expressed concern that there are no cameras in Borchers Quarry. Although out of the CID boundary, he enquired about the possibility of a rollout of cameras. This will also assist the CID to monitor criminal activity spreading into Airport Industria.

Neil Mc Murray reported that the camera project was approved at the 2020 AGM, but we need to budget additional funds.

The attendees accepted and approved the additional funding for the camera project.

Hubert Conceivous expressed concern about the amount of drain covers being stolen in the area. Rhonda Lewis indicated that this is a major concern in all areas. We are positive with our camera roll out we will be able to have a more hands on approach.

7) Feedback on Operations 2020/ 2021.

7.1) The CID funds cleaning Services.

Selton Cleaning Services have eight workers.
They cut the grass on the verges
Clean verges and landscape areas
Clean stormwater drains
The waste is bagged and the bags collected by CCT (Parow)

7.2) Defects list

The manager generally makes a weekly list of defects and forwards it to CCT. The list is accompanied by photographs and addresses.
The most frequent subject is potholes and road deterioration.
Law enforcement issues are also addressed.

7.3) Road Markings.

The CID will fund the 2021 road markings.

7.4) Marketing and Promotions

Brochures are available at the AICID KIOSK and are sent to businesses.

7.5) Website

www.airportcid.co.za

A website is a CCT requirement for CIDs or SRAs.

7.6) Social Services

The manager coordinates various projects such as;
Feeding scheme – surplus food is collected and distributed.
Clothing and Christmas hampers are collected and given to the needy.

7.7) Projects Funded.

By AICID

Cleaning services
Garden competition
Website
Landscaping maintenance
Mobile Security Trailer
Repainting of Traffic Road Makings
Replacing traffic signage
Erecting a new fence at the Lotus River Fence
Replacing Area 2 directional map
Repairing fence in Mobile Street/ Airport Approach
Brick paving Borchers Quarry entrances to Airport
New Jersey Barriers
Bush clearing in Mobile Street
Replacing CID Signboards at entrances.
Airport Properties were thanked for sponsoring the three entrance boards.

By CCT

Directors: J Jackson; N McMurray; G Magee; A Healey

General road maintenance
Tree maintenance
Canal cleaning

By Eskom

Streetlights
General

John Jackson reported that the CID had been in contact with the City's Road Engineers to fund the pothole repairs. We have budgeted R500 000.00 for this project and need approval for the funding.

The attendees accepted and approved the funding.
COCT will have oversight of the pothole repairs.

Anthony Healey reported that the CID would like to brick-pave two entrances in Borchers Quarry leading into Airport Industria, as our previous landscaping project has unfortunately been ruined by drought and vandalism.

The project will be funded by the CID. We require approval for the R300 000.00 needed.

The attendees accepted and approved the funding of the project.

7.8) Security

Anthony Healey indicated that the CID funded the appointment of an additional security guard during the 2020 festive period (3-month period). The security officer is placed at strategic hotspot areas; this offers additional presence, especially when businesses close for the festive season.

The CID would like to implement this arrangement on a yearly basis and require approval.

The attendees accepted and approved.

Neil Rossouw spoke about Byers Security.

He presented the crime statistics and discussed various aspects of the crimes committed.

He said that the Christmas period was usually a high crime period and urged the businesses to ensure their properties are protected by means of alarm monitoring and response or guarding.

The relations with SAPS were good, and SAPS drives through our area daily.

He said that Byers helps to enforce the by-laws, especially with loiterers and hawkers.

He makes a weekly report to the manager and then a bi-monthly report for the AICID committee meeting.

8) Audited Financial Statements.

Neil McMurray went through the statements displayed on the slides and explained that about 90% of the budget was for security and cleaning.

He explained that CCT held back 3% for bad debts.

The Audited Financial Statements were approved.

9) Budget

The plan was displayed and presented by Neil McMurray.

There were no questions.

The following statements were discussed in detail:

9.1 Noting of additional surplus funds utilised in 2020/2021 (approved by the Board)

9.2 Approval of additional surplus funds utilisation for 2021/2022

9.3 Approval of surplus funds utilisation for 2022 /2023.

9.4 Approval of the budget 2022/2023

2022/2023 Budget was approved by Alexandra De Mooij and seconded by John Jackson.

R300 000 for brick paving at the entrances was approved.

R500 000 for pothole repairs was approved

There were no questions.

10) Implementation Plan

The Implementation Plan for 2022/2023 was discussed and approved by John Jackson and Grant Magee.

11) Appointment of Registered Auditors

LOW & SCHREIBER were appointed again.

12) Company Secretary

Neil McMurray was appointed again.

13) Election of Board members

There were no new nominations.

Neil Mc Murray resigned and was elected again.

The AICID Committee is as follows:

Board of Directors

Anthony Healey

Grant Magee

John Jackson

Neil McMurray

Committee Members

Vernon Rawstorne

Carl Von During

Guy De La Porte

Louise Green

Carl Von During and Guy De La Porte made themselves available to serve as Directors.

Attendees accepted and approved the appointment of the two directors to the CID Board.

Manager

Rhonda Lewis

14) General

Anthony Healey reported that John Jackson resigned as Chairperson but he will continue to serve as director on the board. Anthony Healey was elected as the new Chairperson.

John Jackson served as Chairperson for three years but has been part of the Board since the initial establishment of the Airport Industrialists Association (AIA) which dates back to the early 1990's.

Directors: J Jackson; N McMurray; G Magee; A Healey

Anthony Healy thanked John Jackson for his unsurpassed dedication as Chairperson and presented John with a gift in appreciation.

John Jackson shared a newspaper article dated back to 29 August 1992, where the Airport Industrialists Association (AIA) was given the green light by landowners in the Western Cape to move ahead with plans to establish their own management board, of which John Jackson was a member. Airport Industria, has since grown to a well-established Industrial and Commercial area. John Jackson thanked the Board of Directors for their support.

15) Q & A

Terence Borez – again made mention of the need for Speed Bumps in Montreal Street.

Rhonda Lewis explained that we previously submitted a request to Traffic Department, but it was turned down. Traffic Department is not in favour of speed bumps.

We will continuously revisit this request.

Roland Chuke – expressed his concern about the opening in the ACSA perimeter fence bordering businesses. There is a continuous walkthrough from Manchester Street to Montreal Street. Businesses are broken into from the dam side. The dam is used as a quick escape, and the reeds are used as a hideout. Could the CID assist with the repairs of the fence or address this matter with ACSA Management. Razor wire could possibly be a deterrent to prevent the cutting of the palisade fence.

Rhonda Lewis indicated that various attempts and requests had been made to ACSA.

We will address this matter with ACSA Management.

Words of thanks from the Chairman

- City of Cape Town Management and Staff
- SAPS Bishop Lavis and other Law Enforcement Agencies
- Hotel Verde for hosting the 17th annual general meeting
- The CID's Service contractors Byers Security and Selton Cleaning Services
- CID Committee Members
- Airport Industria Property and Business Owners for supporting the City Improvement District
- Rhonda Lewis, Manager

16) The meeting was adjourned, and refreshments were served at about 13h00

Anthony Healey
Chairperson / Director AICID