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## AIRPORT INDUSTRIA CITY IMPROVEMENT DISTRICT - AGM – MINUTES

**DATE:** Wednesday, 11 October 2023 12h00  
**VENUE:** Hotel Verde, Michigan Street, Airport Industria

### THE MEETING

#### 1) Registration

Alexandra De Mooij	De Mooi Export
Anel Steyn	Byers Security
Anthony Healey	H&M Removals
Bonita Ascott	The City
Carl Von During	Zygon Property Group
Chris Hart	Jorrisen Street Developments
Christo Loots	Byers Security
Gail Buttress	CABS Car Hire
Gail Welp	Extra Attic
Grant Magee	De Mooij Export
Guy De La Porte	Airport Properties
Hubert Conceivous	NGK Ceramics
Jodie Petersen	Selton Cleaning
Johan Fourie	Stefanutti Stocks
Justine Joshua	Selton Cleaning
Louise Green	NGK Ceramics
Mark Norman	Byers Security
Neil McMurray	The Plus Forty Trust
Niel Rossouw	Byers Security
Raymond Pressers	Maskott Scale
Rhonda Lewis	Airport CID
Rodney Jacobs	AED
Roland Chute	Daliff Precision Engineering
Rodney Coetzee	AVTS
Selwyn Petersen	Selton Cleaning
Stuart Pringle	COCT (SC5)
Terence Borez	CABS Car Hire

#### 2) Welcome

Anthony Healey welcomed everybody.  
Rhonda Lewis received 3 apologies.

Directors: A Healey J Jackson; N McMurray; G Magee; G De La Porte; C von During

### **3) Membership**

3.1 There were no resignations.

3.2 No new members.

### **4) Quorum**

Twenty-seven people were present, and the Chairman received 7 proxies

There was a quorum, and the meeting proceeded.

### **5) Previous AGM minutes**

5.1) Approval of minutes 12 October 2022 were approved.

The proposer was Guy De La Porte and was seconded by Rodney Jacobs.

5.2) Matters arising from the 2022 AGM minutes.

No matters were arising.

### **6) Chairman's Report**

Anthony Healey gave feedback on the years' operations through a slide show and reported that the Directors identified various projects that will be funded by the CID. All three entrances had been fitted with cameras. A total of 23 cameras had been installed. The camera project is funded by the CID. Additional Funds are required to roll the project out to other streets. This will be discussed by our Treasurer Mr. Mc Murray.

### **7) Feedback on Operations and Projects 2022/ 2023.**

7.1) The CID funds cleaning Services.

Selton Cleaning Services have eight workers.

Selton Cleaning was awarded a further five-year contract.

They cut the grass on the verges

Clean verges

Clean stormwater drains

The waste is bagged and the bags collected by CCT (Parow)

7.2) Defects list

The manager generally makes a weekly list of defects and forwards it to CCT. The list is accompanied by photographs and addresses.

The most frequent subject is potholes and road deterioration.

7.3) Fence

The lotus river fence in Manhattan Street was repaired after it had been vandalized

7.4) Potholes

The CID gets the required approval from The City to work in the road reserve.

We repaired 135 potholes in area 1,2 and 3. This will be an ongoing project. Our Treasurer will discuss the funding.

7.5) Cameras

23 cameras had been installed at the three entrances and in Mobile Street.

Phase 1 of our camera project is complete

Phase 2 camera installation is in progress.

Ms. Anel Steyn and Mr. Niel Rossouw from Byers Security discussed the camera project during a slide presentation.

**Byers Security** Mark Norman indicated that crime is on the increase and this is due to the high unemployment.

The criminal element is well aware of the load shedding time tables and take advantage to break into businesses as alarms are not active.

He urged all the business to invest in generators or Inverters to ensure their businesses are protected during load shedding.

#### 7.6) Marketing and Promotions

Brochures are available at the AICID Security Trailer

#### 7.7) Website

[www.airportcid.co.za](http://www.airportcid.co.za)

A website is a CCT requirement for CIDs or SRAs.

#### 7.8) Social Services

The manager coordinates various projects such as;  
Feeding scheme – surplus food is collected and distributed.  
Clothing and Christmas hampers are collected and given to the needy.

#### 7.9) Projects Funded by:

##### By CCT

Major road maintenance  
Tree maintenance  
Canal cleaning

##### By Eskom

Streetlights  
General repairs at Eskom Substations in Airport Industria.

#### 7.10) Social Services

The CID endeavours to create social development within Airport Industria and embarks on projects as described in the Business Plan  
Feeding Scheme, Clothing Project and the Toy for Joy Project (Christmas hampers and Toys are collected for underprivileged children)

### **8) Approval of the Implementation Plan for 2024/25**

The CID Board of Directors approved the Implementation Plan for 2024 – 2025 at the board meeting 16 August 2023

The Implementation Plan was discussed and approved by the attendees.

The Implementation Plan is on our website.

### **9) Finances – Neil Mc Murray**

Noting of Audited Financial Statements 30 June 2023

Directors: A Healey J Jackson; N McMurray; G Magee; G De La Porte; C von During

Neil McMurray went through the statements displayed on the slides and explained that about 90% of the budget was for security and cleaning.  
He explained that CCT held back 3% for bad debts.  
The Audited Financial Statements were approved.

## **10) Budget**

The plan was displayed on the slides and presented by Neil McMurray.  
The following statements were discussed in detail:  
10.1 Noting of additional surplus funds utilised in 2022/2023 (approved by the Board)  
10.2 Approval of additional surplus funds utilisation for 2023/2024  
10.3 Approval of surplus funds utilisation for 2024 /2025.  
10.4 Approval of the budget 2024/2025  
The Budget was approved by Johan Fourie and Roland Chute.  
There were no questions.

The Treasurer discussed the 2024/2025 projects and funding needed.  
There were no questions.

The attendees accepted and approved the budget and funding.

## **11) Appointment of Registered Auditors**

LOW & SCHREIBER were appointed again.

## **12) Company Secretary**

Neil McMurray was appointed again.

## **13) Election of Board members – Anthony Healey**

There were no new nominations.  
Neil Mc Murray and John Jackson resigned and were elected again.  
The AICID Committee is as follows:

Board of Directors

Anthony Healey

Grant Magee

John Jackson

Neil McMurray

Carl Von Doring

Guy De La Porte

Committee Members

Vernon Rawstorne

Louise Green

Manager

Rhonda Lewis

## **14. Memorandum of Incorporation – Anthony Healey**

The NPC must ensure that its MOI remains in line with the By-Law and this Policy.

Anthony Healey briefly discussed the slides regarding the necessary amendments that were made to maintain ongoing consistency between the MOI, the By-Law and the Policy. There were no questions raised. The attendees and CID Board of Directors accepted the amendments.

Anthony Healey indicated that the slides are on the website.

## **15. General**

### **Words of thanks from the Chairman**

- City of Cape Town Management and Staff
- SAPS Bishop Lavis and other Law Enforcement Agencies
- Hotel Verde for hosting the 19<sup>th</sup> annual general meeting
- The CID's Service contractors Byers Security and Selton Cleaning Services
- CID Committee Members
- Airport Industria Property and Business Owners for supporting the City Improvement District
- Rhonda Lewis, Manager

## **16. Q & A**

There were no questions raised.

## **17. The meeting was adjourned, and refreshments were served.**

Anthony Healey  
Chairperson / Director AICID