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AIRPORT INDUSTRIA CITY IMPROVEMENT DISTRICT MINUTES OF THE 21st ANNUAL GENERAL MEETING

DATE: Thursday, 9 October 2025, 12h00
VENUE: Hotel Verde, Michigan Street, Airport Industria

THE MEETING

1) Registration

Attendees

| | |
|------------------------------------|--------------------|
| AED | Rodney Jacobs |
| Airport CID | Rhonda Lewis |
| Airport Properties | Guy De La Porte |
| Airport Property Owner Association | Jason Love |
| AST Property Investments | Rowena Marthinas |
| AVTS | Rodney Coetzee |
| AVTS | Aslam Miller |
| Bidvest Prestige | Vanessa Rustin |
| Byers Security | Hennie Coetzer |
| Byers Security | Mark Norman |
| Byers Security | Steven Jooste |
| Byers Security | Christo Loots |
| COCT | Nonhlanhla Ngubane |
| Daliff | Marius Maas |
| Form Media Independent | Jessica Stockhall |
| H&M Removals | Anthony Healey |
| Mable Black Night Investment | Ismael Ebrahim |
| Minus 40 | Michael Werner |
| MIT Auto Spares | Jimmy Chang |
| NAC Bakery | Vernon Fisher |
| Optimprops | Paul Engelbrecht |
| Optimprops | Carley Titus |
| Odin Knutsen Family Trust | Odin Knutzen |
| Redefine Properties | Madelaine Tymvios |
| Redefine Properties | Thea Kleynhans |
| The Plus Forty Trust | Neil McMurray |
| Viking Fishing | Jan Botha |
| WF Chemicals | Moegemat Petersen |
| Zygon Properties | Carl Von During |

Directors: A Healey; N McMurray; G Magee; G De La Porte; C Von During

2) Welcome

Anthony Healey welcomed everybody.

Apologies

Grant Magee and Alexandria Du Mooij.

3) Membership

3.1 There were no resignations.

3.2 No new members.

4) Quorum

Twentynine people were present, and the Chairman received 7 proxies

There was a quorum, and the meeting proceeded.

5) Previous AGM minutes

5.1) Approval of minutes 14 November 2024 were approved.

The proposer was Carl Von During and was seconded by Neil Mc Murray.

5.2) Matters arising from the 2024 AGM minutes.

No matters were arising.

6) Chairman's Report

Anthony Healey gave feedback on the years' operations through a slide show and reported that the Directors identified various projects that will be funded by the CID. The camera project is funded by the CID. This will be discussed by our Treasurer Mr. Mc Murray and Byers Security.

7) Feedback on Operations and Projects 2024/ 2025

7.1) The CID funds cleaning Services.

Selton Cleaning Services have eight workers.

They cut the grass on the verges

Clean verges

Clean stormwater drains

The waste is bagged and the bags collected by COCT (Parow).

7.2) Defects list

The manager generally makes a weekly list of defects and forwards it to the line departments at COCT. The list is accompanied by photographs and addresses.

The most frequent subject is potholes and road deterioration.

7.3) Bush Clearing

The CID funded the cleaning of The City's property, partially owned by Eskom in Mobile Street. The Port Jackson became too dense which resulted in Illegal dumping, a security risk for the criminal element to hide and illegal squatting.

7.4) Potholes

The CID repaired 83 potholes in area 1,2 and 3 during our past financial year. A total of 258 potholes had been repaired since March 2022. This will be an ongoing project. Our Treasurer will discuss the funding.

7.5) Painting Road Traffic Markings

During September 2025 the CID funded the repainting of the road traffic markings.

7.6) Cameras

A total of 69 cameras had been installed since 2021 in Area's 1,2 and 3.

Mr. Christo Loots from Byers Security discussed the camera project during a slide show presentation.

Byers Security

Mark Norman indicated there had been a decline in our crime statistics. All the streets and hot-spots are monitored by cameras and the criminal element is aware of this. CID Security is active in Visible Policing and Patrolling. Businesses had an increase in damages to their perimeter fencing where the elements are trying to access properties.

He shared safety tips with and urged businesses to ensure security measures are in place over the festive period.

7.7) Marketing and Promotions

Brochures are available at the CID Security Trailer

7.8) Website

www.airportcid.co.za

A website is a COCT requirement for CIDs / SRAs.

7.9) Social Services

The manager coordinates various projects such as;

Feeding scheme – surplus food is collected and distributed.

MIT, situated in Area 1 donates 80 loafs of bread per week.

The Chairperson thanked Mr Jimmy Chang from MIT.

Clothing and Christmas hampers are collected and given to the needy.

7.10) Fencing

The CID erected a 217m Clearview fence with spikes and barbwire from Airport Approach to Greenfields in Mobile Street and did maintenance on the fence between Airport Approach and Mobile Street. This project was funded by the CID.

7.10) Projects Funded by:

By COCT

Major road maintenance

The Road Engineers agreed to resurface certain portions of five streets before the end of the year

Tree maintenance is done by Parks Department.

Canal cleaning

By Eskom

Streetlights

General repairs at Eskom Substations in Airport Industria.

7.11) Social Services

The CID endeavours to create social development within Airport Industria and embarks on projects as described in the Business Plan

Feeding Scheme, Clothing Project and the Toy for Joy Project (Christmas hampers and Toys are collected for underprivileged children)

7.12) Business Retention & Expansion (B.R&E)

Mr Kyle Williamson from COCT liaised with The CID with regards to the services offered by his department

Alderman James Vos did a presentation at our 2024 AGM, and discussed the Business Retention and Expansion Programme.

Directors: A Healey; N McMurray; G Magee; G De La Porte; C Von During

By partnering with key stakeholders, the BR&E unit will help us identify and tackle key challenges, create a conducive environment for businesses, and retain critical industry activity.

A meeting was held on 6 August 2025 with a few property owners. It was agreed the following matters will be addressed

Improvement of road infrastructure.

Review and redesign parking layouts to accommodate trucks, delivery and passenger vehicles and prevent congestion on sidewalks and roads.

Addressing Road Congestion.

8) Annual Report 2024 /2025

The Annual report is a comprehensive document that provides a detailed overview of the CID's activities, financial performance, and achievements over the past year.

The Annual Report is available on our website.

The Annual Report was approved.

9) Implementation Plan for 2026/2027

The Implementation Plan report is a comprehensive document that provides a detailed overview of the CID's actions for 2026/2027.

The Implementation Plan is available on our website.

The Implementation Plan was approved.

10. Finances – Neil Mc Murray

Noting of Audited Financial Statements 30 June 2025

Neil McMurray went through the statements displayed on the slides and explained that about 90% of the budget was for security and cleaning.

He explained that COCT held back 3% for bad debts.

The Audited Financial Statements were approved.

11)Budget

11.1 Noting of Additional Surplus Funds utilised in 2024 / 2025

(approved by the Board)

The attendees accepted and approved.

11.2 Approval of additional surplus funds utilized in 2024/25, 2025/26, 2026/27

(Approved by the board)

The attendees accepted and approved

11.3 Approval of surplus funds utilization for 2026/2027

(Approved by the board)

The attendees accepted and approved

11.4 Approval of budget for 2026/2027

(Approved by the board)

The attendees accepted and approved

12) Appointment of Registered Auditors

LOW & SCHREIBER were appointed

13) Company Secretary

Neil McMurray was appointed.

14) Election of Board members – Anthony Healey

There were no new nominations.

Board of Directors

Anthony Healey Chairperson

Grant Magee

Neil McMurray

Carl Von During

Guy De La Porte

Manager Rhonda Lewis

15) General

Words of thanks from the Chairman

- City of Cape Town Management and Staff
- SAPS Bishop Lavis and other Law Enforcement Agencies
- Hotel Verde for hosting the 21st annual general meeting
- The CID's Service contractors Byers Security and Selton Cleaning Services
- CID Committee Members
- Airport Industria Property and Business Owners for supporting the City Improvement District
- Rhonda Lewis, Manager

16) Q & A

There were no questions raised.

17) Adjournment

The meeting was adjourned, and refreshments were served.

Anthony Healey

Chairperson / Director

Directors: A Healey; N McMurray; G Magee; G De La Porte; C Von During